In attendance:

- Paige Rice-Alpha Pi Mu
- Brady Hillegas-Chi Epsilon
- Tyler Kisling-Chi Epsilon
- Natalie Palopoli-SSAB
- Sarah Cockeley-IISE
- Bradlee Cruise-NSBE
- Lauren Masterson-WIM
- Miriam Demasi-AOE
- Alison Holler-AOE
- Abigail Osborn-SWE
- Molly Layne-SWE
- Samuel Price-IIEEE
- Daniel Bennett-Rocketry
- Zach Halterman-Rocketry/AIAA
- Nathanad Freeman-ARC
- Drew Reiter-ASCE
- Di Pang-ACM
- John’e Davis-NSBE
- Quinn jones- UDE
- Amber Barr-MA/MRS
- Michael Ream-BMSE
- Rince Longo-SME
- Andrew Moorehead-Robotics Club
- Paul Clement-Sigma Phi Delta
- Trevor Brison-MA/MRS
- Dennis Wang-Alpha Pi Mu
- Danieue Schmidt-IISE
- Eli Hedrica-CBGESU
- Katherine Reynolds-CBGESU
- Shabnam Khanal-SEIGSC
- Matt Andrews-AIAA
- Lindsay Lancaster-BMEG
- Derek Roesch-IIEEE
- Matthew Keaton-HKN
- Trevor Smith-Robotics

*Each club can only receive up to 2 SAC hours for attendance.

Dean Dr. Earl Scime
- Dr. Scime made a personal introduction during the meeting
- He will be pushing a lot of undergrad recruiting and sounds like he would like to use the help of SAC groups so that they can get more volunteering hours as well new members when students get to the university
- Discussed the new innovation hub that is being put in at the end of the building
  - Sounds like everything but a dedicated 3D printing lab is intended for student use
- Also explained his desire to make more connections with companies so that they can sponsor different activities and events at WVU, build local offices, and we can supply a steady stream of qualified graduates

Awards Handed Back out
- Cate went over the general policy on how to use money that has been awarded by SAC
- The award money is not cut as a check or given out as cash. The awarded funds are available for the orgs to use by spending the money through Ryan and Cate’s office
- Do everything you can not to put your own money up for purchases to wait for a reimbursements
  - With a little bit of planning all expense can be taken care of beforehand and there is no guarantee that you will be able to get the reimbursement back quickly

EngineerFEST Debrief – Mrs. Brewster
We discussed EngineerFEST in regard to what worked well and what did not. I will send feedback to Kirsten Brewster.

- What worked well?
  - Having the students sign up in advance and then being sent their emails was a very good idea
  - All four of the officers were able to take an hour shift so the four hour long Fest was not that tooling for groups with four people to help out
- What did not work well?
  - SAC leaders thought it was a dumb idea because they were only able to present to 5 people at a time for four hours instead of just presenting to the entire group of interested people for one hour and then going home
  - They believe that the event lasted too long
  - If the emails of interested students could be sent out in an excel document that would be better
  - It was very long and difficult for smaller groups to find enough people to help for the entire time
- How could we change EFest to make it more efficient?
  - Does the entire event have to take place on one night? The event could be split up into two nights or even a week-long event to spread out the burden of presenting
  - What if every presentation was scheduled so that as soon as all of the students that were interested in that group, the student org could pack up and be done for the night
    - The concern here is that there would be too many scheduling conflicts
Could EFest be turned into a week-long event where groups picked a night of the week and they were responsible for hosting an event for students that were interested?
  - Still have the concern about competing times and location these events would be hosted
- What if the event was more like a career fair where people walked up to booths and talked to the groups that they were interested in
  - All of the groups could be in the same room and as the student walked around they could better tell what orgs they have the most interest in
  - Could be done in the rec center the same way that they run the career fair
- Can we use a quick survey or questionnaire at the end of the event to encourage the students to be more engaged with the groups?
- Perhaps we can create an info session before the main event where students can learn more about one or two more groups that want to share additional info with people that are super interested

**Engage Session**
- If you have not gotten to an engage session get to one ASAP – required to go to at least one during the fall semester
- They are held twice a week on Tuesday on Thursday at 5:00pm on Evansdale

**Fall Family Weekend**
- Coming up soon on the weekend of the 28th
- Free food and no need to RSVP so please come and bring the fam!

**Upcoming Volunteer Opportunities**
*SAC Hour Eligible—Email Cate (cate.schlobohm@mail.wvu.edu) to sign up if a link is not provided.
- Trunk or Treat - October 29 5-7pm*
  - Candy donations from organizations are eligible for ½ SAC hour per bag. Candy can be dropped
  - Sign up here for the event.
    - https://docs.google.com/forms/d/e/1FAIpQLSe7efOr0CfcqDWr7QgmVyu18PWQVuti4xEJ0fUw8ruooLd_w/viewform
- Career Closet*—Volunteers can sign up to work in the Career Closet. [http://www.statler.wvu.edu/alumni-friends/corporate-relations/career-closet](http://www.statler.wvu.edu/alumni-friends/corporate-relations/career-closet) (Scroll to bottom to sign up)
- Discover WVU * sign up here
  - https://docs.google.com/spreadsheets/d/1NR2eGJVTKEVzpFgJfSLOGdT2P5WzG9GfISHo8dic/edit?usp=sharing
- Pumpkin Drop – October 19

**Rule 1.7 Training**
- This is a mandatory training for anyone who is going to be working with any event associated with the college.
- Officers from each organization should have received the email from West Virginia University with the email address donotreply@lawroom.com and subject line West Virginia University Required Online Training.
- Training last for 3 years
- There will be an in person training for pumpkin drop details to follow.

**Grad Fair Info Session**
- People are interested and will come!
- Make multiple times available through the afternoon and evening

**T-Shirts**
- Must go through the development office for all T-shirts to be made! They will hunt you down…
**Upcoming Events**
- September 28- Fall Family Weekend Cookout 11-2
- October 14-17- Call Campaign 5- 8 p.m.
- October 19- Discover WVU Day- 9:00-12:00
- October 25- Pumpkin Drop
- November 2- Fall High School Visitation Day 7a.m.-4 p.m.
- October 29- Trunk or Treat 5-7 p.m.
- November 11-14- Call Campaign 5- 8 p.m.
- November 16- Discover WVU Day- 9:00-12:00
- November 23- December 1- Thanksgiving Break
- December 16-20- Final Exams
- December 21- Commencement 10 a.m.-12:00

**Upcoming SAC meetings**
- All meetings are at 5:00 p.m. in G39 ESB during the fall semester:
  - October 15, 2019
  - November 12, 2019