• Print all information legibly in the appropriate section to receive credit – in INK.
• You must fill out this form to receive credit for attending an event.
• Forms are not needed for EngineerFEST or Department Visitations.
• No events may be used for credit in more than one course – NO double dipping.
• The front of this form MUST be completed prior to obtaining a signature from the speaker.

Name: __________________________________________________________ (Please PRINT)

Student WVU ID: ________________________________________________

ENGR Course Instructor Name: _____________  ENGR Course: _______ ENGR Section #: ____________

FOR EVENTS:

Event Name: ____________________________________________________________________________

Event Location: __________________________________________________________________________

Event Date/Time: _________________________________________________________________________

Speaker’s Name: _________________________________________________________________________

Speaker or Administrator Signature: _________________________________________________________

FOR STUDENT ORGANIZATION MEETINGS:

• Two regular meetings = 1 OCE
• Student Organization MUST be part of Statler College
  – Student organization meetings can only count for 1 of the required events unless otherwise pre-approved by your instructor

Student Organization: __________________________________________________

Meeting #1:
Date/Time: ______________________________   Officer Signature: ______________________________

Meeting #2:
Date/Time: ______________________________   Officer Signature: ______________________________
The questions below can be used to assist you in the drafting of your CCP reflection paper. Completion of the questions is not required to receive credit, but can be extremely useful for portfolio development.

How much did you know about the subject before you attended this event?

List 5 “take-away” messages or ideas you learned from this event.

Did you agree or disagree with any of the thoughts or ideas presented? If so, why?

Can you strengthen any specific skills based on this event, if so, how?