**Meeting Minutes – September 21st, 2021**

**In attendance:**
- Raafay Uqaily - BMES
- Maheen Khan - ISEE
- Jenna Soltesz - APM
- Prabal Shrestha - Structural
- Michael Lough - Robotics
- Tyler Wolf - Robotics
- Rebecca Erwin - AIChE
- Jenna Vito - TBP
- Cal Davis - TBP
- Evan Garrett - SSAB
- Israel Torres - ASCE
- Drew Reiter - ASCE
- Mackenzie Stone - SME
- Jared Morse - ISEE
- Alex Matsche - SPE
- Lydia Knutsen - AOE
- Emilee Karalus - AOE
- Bailey Lancaster - SPD
- Michael Balios - SPD
- Gabriela Kosakowski - SME
- Maxwell Schaefer - ISEE
- Jed Bratcher - AISC
- Megan Mills - AISC
- Lukas Thackery - Rocketry
- Tucker Johnson - Rocketry
- Gabriela Kosakowski - SME
- Maxwell Schaefer - ISEE
-� Clifton Mackenzie - AIAA
-� Emma Dorsey - AIAA
-� Mike Harley - SPACE
-� Mary Johnson - Chi Epsilon
-� Hannah Foley - Chi Epsilon
-� Heather Ferry - CyberWVU
-� Katalin Hepler - CyberWVU
-� Brian Benitez - SHPE
-� Leah England - ASME
-� Ellena Gemmen - ASME
-� Ashley Caiola - CBE GSO
-� Hana Ulman - CBE GSO
-� Dre' Hodges - NSBE
-� Tyler Ashbrook - Structural

*Each club can only receive up to 2 SAC hours for attendance.*

**Funding**
- You will never receive a physical check from our office. If you need to purchase something, come to our office and we will be able to assist you.
- You are not allowed to use SAC money to buy food or drinks for meetings
  - Some events may be allowed if we give permission (examples include workshops, seminars, etc.)
  - SAC money is allowed to be used on items approved in your proposal
  - If you want to purchase something not in your proposal, you must get permission from our office first

**EngineerFEST Recap**
- Week and a half long event is a good time frame
- Hybrid sessions are difficult; the events are hard to manage both at the same time
- Clubs seemed to get more students in their sessions
- We are trying to figure out the dates for next year so you all know early on

**Volunteering**
- Trainings will be given to help volunteers at our open houses and giving tours to families
- If you plan on being a volunteer at any of our events we highly encourage you and your members to attend at least one of these sessions because many things have changed
  - Monday, October 4th; 12-1
  - Tuesday, October 5th; 12-1
  - Wednesday, October 13th; 12-1
  - Thursday, October 14th; 12-1
  - All trainings will be in the STEM zone and pizza will be provided!

**Volunteer Training signups**
- [https://docs.google.com/forms/d/e/1FAIpQLScIukQaEp8dlNi_VMfCM8FS9NdUSSaSZayxqK4z8d6yw-3Q/viewform](https://docs.google.com/forms/d/e/1FAIpQLScIukQaEp8dlNi_VMfCM8FS9NdUSSaSZayxqK4z8d6yw-3Q/viewform)

**Sign up for volunteering events using the link below**
- [https://docs.google.com/spreadsheets/d/1j7osbZSxwIRdoKlvAUBj17DxZIInvoRIHvreUkGO2zEo/edit#gid=1639399033](https://docs.google.com/spreadsheets/d/1j7osbZSxwIRdoKlvAUBj17DxZIInvoRIHvreUkGO2zEo/edit#gid=1639399033)

**Register your Student Organization for Trunk or Treat**
- [https://docs.google.com/forms/d/e/1FAIpQLScMHdzA7uK1FiGkpHlh68ulduiwU5VGt6I4hq78SHHxpx3tC EPA/viewform](https://docs.google.com/forms/d/e/1FAIpQLScMHdzA7uK1FiGkpHlh68ulduiwU5VGt6I4hq78SHHxpx3tC EPA/viewform)

**You must complete a children on campus, background check, and Title IX training for any events that are involved with minors (basically all of our events)**
• Youth on Campus
  o https://docs.google.com/spreadsheets/d/1TEU4KcOmpgDI3Y1ZhHeRwDohl3HaCVffX-7OJiHT9qc/edit#gid=0
  o Email your certificate to Cate Schlobohm once completed
    • Cate.schlobohm@mail.wvu.edu

▪ SGA Grants
  • Organizations need to fill out a form stating what they need money for. The items will be voted on by SGA and if the items are reasonable/important money will be granted to the organizations.
  • The application is an online format
  • $1600 is the cap each organization can receive this year. Apply each semester
  • Contact Raafay Uqaily if you have any questions
    o Mru0003@mix.wvu.edu
    o 304-276-9439
  • Extra money could be available depending on how much SGA has available

▪ WVUENGAGE and Proposals
  • The last re-registration workshop is tonight, September 22nd, at 6:00 p.m.
    o https://wvuengage.wvu.edu/event/7399807
    o If you do not complete all the required items through engage, you will not be considered an active organization
  • If you do not turn in a proposal, you will not receive any of the SAC funding for the 21-22 school year

▪ Upcoming Events
  • October 9th- High School Visitation Day (virtual)
  • October 16th- High School Visitation Day (In-person)
  • October 16th- Fall Family Weekend
  • October 23rd- Discover WVU Day
  • November 13th-Discover WVU Day

▪ Upcoming SAC meetings
  • All meetings will be in person on Tuesday evenings at 5p.m. in ESB G83
    ▪ Tuesday, November 2nd at 5 p.m.