**Meeting Agenda – February 15, 2017**

- Please note: the March SAC meeting has been moved to 3/29/2017 to allow for students to attend the Professional Development Conference and Etiquette Dinner.

- **In attendance:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Colin Frosch</td>
<td>EWB</td>
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<tr>
<td>Michael Fouts</td>
<td>EWB</td>
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<tr>
<td>Kyle Gillis</td>
<td>NSBE</td>
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<tr>
<td>Denna Davari</td>
<td>SWE</td>
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<tr>
<td>Emily Rackley</td>
<td>IIE</td>
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<tr>
<td>Josh Watson</td>
<td>Alpha Pi Mu</td>
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<tr>
<td>Shea Crowley</td>
<td>AOE</td>
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<tr>
<td>Elizabeth Dang</td>
<td>Alpha Pi Mu</td>
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<tr>
<td>Matthew Burdette</td>
<td>Robotics</td>
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<td>Logan Carter</td>
<td>Robotics</td>
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<tr>
<td>Bert Wieliczko</td>
<td>ARC</td>
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<tr>
<td>Ozcan Ozmen</td>
<td>Ma/MRS</td>
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<tr>
<td>Ray Neving</td>
<td>SPACE</td>
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<tr>
<td>Stuart Doss</td>
<td>SHPE/SPACE</td>
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<tr>
<td>Eric Lagnese</td>
<td>ASME</td>
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<tr>
<td>Dan Zahidi</td>
<td>ASME</td>
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<tr>
<td>Taylor Davis</td>
<td>SWE</td>
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<tr>
<td>Ivy Kwan</td>
<td>SPACE</td>
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<tr>
<td>Jonas Kavi</td>
<td>SEIGSC</td>
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<tr>
<td>Piyush Ram Soti</td>
<td>SEIGSC</td>
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<tr>
<td>Will Howard</td>
<td>ARC</td>
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<tr>
<td>Jonathan Malone</td>
<td>ASCE</td>
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<tr>
<td>Matt Hudson</td>
<td>Chi Epsilon</td>
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<tr>
<td>Katelyn Kosar</td>
<td>ASCE</td>
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<td>Mikayla Ebelin</td>
<td>Chi Epsilon</td>
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<td>Boz Boothby</td>
<td>SME</td>
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<tr>
<td>Nick Mireles</td>
<td>SHPE</td>
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<tr>
<td>Ryan Sigler</td>
<td>SAC Advisor</td>
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<tr>
<td>Cate Schlobohm</td>
<td>SAC Advisor</td>
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<tr>
<td>Dr. David Wyrick</td>
<td>Associate Dean</td>
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- **Etiquette Dinner:** The College of Business and Economics will be hosting a professional development conference and etiquette dinner, and Statler students are invited to participate. The event will be on Wednesday, March 22. The Conference starts at 1:00 p.m. and the etiquette dinner starts at 5:30. I’ve attached slides (Pages 6-7) with more information. You can register on MountaineerTrak. The cost is subsidized for Statler Students. Questions can be directed to Kellyn Smith (Associate Director of BEE Career Development (Kellyn.smith@mail.wvu.edu) or Ashley Longstreth (Ashley.longstreth@mail.wvu.edu)

- **EWB Spring Break Trip:** EWB will be taking our second annual West Virginia service trip to Prenter, WV in Boone County over spring break from Saturday, March 4th to Wednesday, March 8th. All EWB members are eligible to attend and have priority to register until February 17th at 5:00pm. Students from other SAC organizations in the Statler College are also welcome to join and can begin registering after that point and up until February 24th at 5:00 pm. We are looking to take 20 people on the trip. The total cost for the trip will be approximately $250. Register here for the trip: [https://goo.gl/forms/MGUXuLctF29c2j5s2](https://goo.gl/forms/MGUXuLctF29c2j5s2)

- **IMPORTANT RESERVING A TABLE/SPACE FOR SALES—**If your organization needs to reserve a table/place for bake sales, raffles, ticket sales, etc. You must reserve the space through our office. Based on new safety policies, we have room for 2-3 tables at a time in the long hallway in front of G39, one table in MRB atrium, and one table in the freshman atrium. Tables will be reserved first-come, first-served. If you are set up in the hallways without a reserved space, you will be asked to leave and make a reservation for another day. When you set up a table in the long hallway in ESB, you must set it up IN LINE with the other tables. You cannot set it up on the opposite side due to safety procedures. You WILL be asked to move. Thank you for helping us comply with this new policy!

- **Engineers Week:** There are lots of events planned during Engineers Week. Below are opportunities for you to participate in. Please encourage your members to participate!
Monday—Team trivia was canceled due to low registration

Tuesday—Career Closet and Katherine Johnson Conference Room Dedication (1:30); Williams Resume Review (2:30 p.m.) AERB

Wednesday— Pancake Breakfast (8:30-10 a.m.); Jeopardy and Lunch with Leidos (11 a.m.); ASCE Blood Drive (12:30-4 p.m.)

Thursday—WEAR YOUR STUDENT ORG/WV Gear and get a free donut (8:30-10 a.m.); ASEE Bake Sale (10 a.m.-2 p.m.); Lunch for Student Org Leaders (noon-1 p.m. 120 AERB); How to Compare Job Offers Seminar (3 p.m.)

Friday—Movie Night (Interstellar) 5:30-8 p.m. G102 ESB

**Student Org Leader Lunch:** On Thursday, 2/23, PPG is sponsoring a catered lunch for student organization leaders. I need 35 people to attend this luncheon in 120 AERB from noon-1 p.m. Since you’ll be wearing your student org tshirt, you do not need to dress business casual! Please let me know if you can attend. I only have 10 people so far. We can have multiple people from the same club if needed.

**ASCE Blood Drive:** ASCE is hosting a blood drive for Engineering Week, February 22nd 12:30-4:30. You will receive SAC hours for helping at the blood drive and for donating blood. Helping the blood drive will include signing people in and making sure people eat after they donate. Email Katelyn if you would like to sign up to donate or to work the blood drive. (kmkosar@mix.wvu.edu) You can earn SAC hours for donating (1 hour) or attempting to donate.

**Merit Badge University:** Volunteers are needed to help at this Scout event on **Saturday, 2/25.** To sign up for a job, go to this link:
https://docs.google.com/spreadsheets/d/1MTEhXqr8IK14IF339xV7tbrrO6RkMIYYy3NaeMoy2ctc/edit?invite=CISxs7sM&ts=589e27bb#gid=1413699844

Other volunteers are also needed to help with the Engineering Badge. If you are interested in helping, please let us know and/or sign up on the sheet.

I’m also looking for 5 volunteers to be “runners” and help with getting stragglers back and forth between 6:00-9 a.m.

**Girl Scout Day:** Volunteers are needed to run stations and other duties on **Saturday, 3/18/17.** To sign up for a job, go to this link:
https://docs.google.com/spreadsheets/d/1L3IEf4gDSmeZ9Rxgh4OlNfGpPJGUExek5wCuFd3DEZH_U/edit?invite=CNXjy8gC&ts=5898e05e#gid=0 Here is a link describing the volunteer responsibilities:
https://docs.google.com/document/d/1tTQN8xlWklR_VjSa7JN1pX5fEwrcKVJYF8NJ0zqvTA/edit

**Career Fair Series:** An additional Career Fair has been added to the Career Fair series on March 16.

**Mentor Program for High School Visitation Day:** SWE is organizing a mentor program for prospective students who will be attending High School Visitation Day. If you are interested in signing up to be a mentor, please go to this link. We will pair you with a mentee as they register. The only requirements are that you make contact with your mentee prior to HSVD, and that you are at HSVD to meet them:
https://docs.google.com/a/mix.wvu.edu/forms/d/e/1FAIpQLSdaob1ZVjbmKciSV8kTY5dcHeB6wnh2Nu2fAVtpPeafIXhwcQ/viewform
Cards to Admitted Students and interested students: We still have plenty of cards left for you to write, please have some members stop by to help write cards!
  o 10 cards equal 1 hour
  o We will print list weekly (typically on Tuesday)

RESOURCES
- Remind App
  o TEXT: @sacwvu to 81010
- Student Advisory Council Website
  o www.statler.wvu.edu/student-life/sac
- Room Reservations
  o Conference Rooms and Classrooms
    - Colin Frosch (cfrosch@mail.wvu.edu) or Cate Schlobohm
    - Include room number, date, time, contact person’s name, contact person’s phone number, plus number of people and reason for event.
    - Requires 3 days prior notice
    - Scheduling all meetings at once is encouraged!

Upcoming Events
- February 19-25—Engineers Week
  (Schedule of events on page 5)
- Saturday, February 25—Merit Badge University
- Saturday, February 25—SWE Formal
- Wednesday, March 15—Discover-E Night at North Elementary
- Saturday, March 18—Girl Scout Day—Run by SWE
- Friday, March 24—STREAM Night at Brookhaven Elementary
- Saturday, March 25—Decide WVU Open House
- Saturday, April 1—High School Visitation Day
- Saturday, April 8—Decide WVU Open House

Mountaineer Undergraduate Research Review (MURR): The editors of the Mountaineer Undergraduate Research Review (MURR) are pleased to announce the resurgence of this undergraduate research journal at West Virginia University. This student-led academic journal will feature the work of undergraduate students on campus and will allow their findings to be published on the web-based open journal systems platform available courtesy of the WVU libraries. MURR is an online publication that publishes faculty-mentored research and literature reviews from West Virginia University undergraduates, and it is the only journal that publishes solely undergraduate works in West Virginia.

Currently, we are looking for submissions for this year’s edition. Submissions will open later within January for any student interested in publishing his or her work, and the deadline to submit will be set for mid-March. Please check for future email updates regarding format guidelines for papers, set dates for submission opening and closing, directions for submission, and lastly, to read the final publication set to be finished at the end of the Spring 2017 semester. If you have any questions, please direct them to the editors of MURR at MURR.WVU@gmail.com or Cassidy Bland at cebland@mix.wvu.edu.
Upcoming SAC meetings
All meetings are at 5:30 p.m. in G39 ESB during the fall semester:

- Wednesday, February 15, 5:30 - G39 ESB
- Wednesday, March 29, 5:30 p.m.—G39 ESB (Date changed)
- Wednesday, April 19, 5:30 p.m.—G39 ESB

Items from Student Organizations

- **RTIC Cooler Raffle**—Sigma Phi Delta will be raffling off a large RTIC Cooler February 14-March 3, proceeds will benefit the Career Closet. Tickets will be sold for the following prices: 1 ticket-$3; 2 tickets-$5; 5 tickets-$10; 12 tickets-$20. Tickets will be sold in either the long hallway or MRB atrium. If you have questions, contact Nico Rodriguez (njrodriguez@mix.wvu.edu)

- **Sigma Phi Delta FE Exam Scholarship**— Do you plan on taking the FE exam this semester? Sigma Phi Delta would like to pay the registration fee of $225 to help take away the financial stress and allow you to focus solely on preparing for the already stressful exam. If you are interested please fill out our application form and we will select several students to have the registration fee for the exam covered by Sigma Phi Delta. To apply please fill out the Google Form using the link below (should take approx. 5-10 minutes). We will be able to offer the sponsorship to around 10 students and applications should be in submitted before March. https://docs.google.com/forms/d/e/1FAIpQLSeYa3y2L9B3VTv_eyKfZFEaizX5Av4Gc5M0zlcr0W1BQn1Lw/viewform If you have any questions or concerns please contact Cate Schlobohm or send us an email at WVUSPDFExams@gmail.com

- **Tshirt Drive**: MedExpress centers in WV have partnered with the Girl Scouts of Black Diamond Council to collect t-shirts to create blankets for homeless shelters, flood-relief support, nursing homes, and animal shelters. SWE wants to start collecting donations on engineering for this awesome cause. There will be boxes set up in the ESB hallway, or you can bring tshirt donations to G103 (Ryan and Cate’s Office). 5 tshirts will count as one SAC hour.

Items from Student Engagement and Leadership

- PLEASE NOTE: Student orgs – please know that the content management system that WVU uses for student org websites, Slate, will be closing on June 1. If you currently have a site in Slate you will need to complete this form to start the migration process to Cleanslate: http://universityrelations.wvu.edu/digital-services/getting-started/request-a-student-organization-website. Tip: if your site’s URL includes “studentorgs.wvu.edu” then you have a Slate site and will need to complete the form. Let me know if you have any questions!

- **Enter the 2nd Annual WVU Maker’s Competition!** Want to design and 3D print? Here’s your chance! See that attached info.

- Reminder! If you need help adding your events to the Student Orgs calendar just let me know! Instructions can be found here: http://universityrelations.wvu.edu/digital-services/web-calendar - be sure to add to the “Student Organizations” and the “Student Life” calendar.
MONDAY, FEBRUARY 20
KEYLOGIC TRIVIA NIGHT
7-9 P.M., BLUE & GOLD ROOM, TOWERS
Cash prizes to the winning teams! Pizza and beverages will be provided.

TUESDAY, FEBRUARY 21
STATLER COLLEGE CAREER CLOSET RIBBON CUTTING
DEDICATION OF THE KATHERINE JOHNSON CONFERENCE ROOM
Including official remarks by WVU Pres. E. Gordon Gee
1:30 P.M., MRB ATRIUM, reception follows

WILLIAMS RESUME REVIEW WORKSHOP
2:30 P.M., 120 AEBB

WEDNESDAY, FEBRUARY 22
ENGINEER APPRECIATION DAY, SPONSORED BY LEIDOS
PANCAKE BREAKFAST
8:30-10 A.M., ESB HALLWAY
LEIDOS JEOPARDY
11 A.M., ESB ATRIUM, boxed lunches provided
ASCE BLOOD DRIVE
12:30-4 P.M., WVU REC CENTER

THURSDAY, FEBRUARY 23
STUDENT ORG PRIDE DAY, SPONSORED BY PPG
STUDENT ORG BREAKFAST
Wear your official student organization shirt and get donuts and juice!
8:30-10 A.M., ESB HALLWAY
ASEE BAKE SALE
10 A.M.-2 P.M., ESB HALLWAY

BENEFITS/JOB OFFER COMPARISON
Led by Paul Speaker, associate professor, finance, WVU College of Business and Economics
3 P.M., 120 AEBB, refreshments follow

VIDEO CONTEST WINNERS ANNOUNCED

FRIDAY, FEBRUARY 24
TRIAD MOVIE NIGHT
5:30-8 P.M., 6102 ESB, popcorn and candy provided

ESSAY CONTEST WINNERS ANNOUNCED

SATURDAY, FEBRUARY 25
MERIT BADGE UNIVERSITY
SWE FORMAL
8-11 P.M., LUX
PROFESSIONAL DEVELOPMENT CONFERENCE

- When: March 22, 2017
- Time: 1:00 to 5:15 p.m.
- Where: Waterfront Place Hotel

<table>
<thead>
<tr>
<th>Session</th>
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| Session 1 | Option 1: I’m Here, Now What? – Resources for Students with the End in Mind  
Option 2: What are Employers Looking For?  
Option 3: Once a Mountaineer, Always a Mountaineer |
| Session 2 | Option 1: The Value of an Internship  
Option 2: How to be a STAR in an Interview  
Option 3: In Pursuit of Graduate School |
| Session 3 | Option 1: It’s Not Too Late to Join a Student Org  
Option 2: Leveraging Social Media to Build your Personal Brand  
Option 3: Adulting – Transitioning to the “Real World” |

EATON PROFESSIONAL ETIQUETTE DINNER

- When: March 22, 2017
- Time: 5:30 to 8:00 p.m.
- Where: Waterfront Place Hotel

- Expanded University-wide event
- Opportunity to network and dine with employers from a variety of industries
- Mocktail reception prior to the dinner
- Professional attire fashion show
- Keynote speaker featuring an Etiquette Expert from Eaton Corporation
- Prize drawings for registered attendees
NEW MountaineerTRAK PLATFORM

• WVU’s online system for on campus recruiting, career fairs/events, and job postings
• Employer tool for reviewing resumes, scheduling interviews, and registering for events
• Visit https://wvu-csm.symplicity.com/students/ to log into the system and complete/update your account